**IMPACT EVALUATION OF LIBOR FUNDING**

**Clarification Document**

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| Ref | Question | Response |
| 1 | What grants should be included as part of the impact evaluation? | The Trust requires the impact evaluation to cover grants under:   * The HMT LIBOR fund * £35 million LIBOR fund * £40m Veteran’s Accommodation Fund     The review does not need to cover grants awarded under:   * Covenant Fund * £30m Aged Veterans Fund |
| 2 | Is the grant to the Normandy Memorial Trust to be included? | Yes. |
| 3 | Do you wish us to include grants awarded from 2012-14; 2015; 2016; 2017; 2018? | Yes. All grants under the in scope programmes (see response to question 1) should be included as part of the impact evaluation. |
| 4 | There was a review in 2017 and following the NAO report you requested information from funded organisations. Is it only projects before 2017 that you have that information from, and will that be made available to us? | This information will be provided to the successful tenderer once a contract is in place. |
| 5 | Do you have full contact details including names, email contacts and telephone numbers for all projects that you can make available to us? | This information will be provided to the successful tenderer once a contract is in place. |
| 6 | Do we use our own proposal template and is there a word/page limit? | Subject to the following requirements, bidders may use their own bidding templates.  The following page limits apply per Technical Question (pages 8-9 of ITT):   * Question 1 – 5 A4 pages (excluding CVs) * Question 2 – 10 A4 pages * Question 3 – 3 A4 pages   As a minimum Bidders must use Arial font, size 10 and single line spacing as a minimum when responding to the Technical Questions. Any text over the page limits will not be taken into consideration as part of the tender evaluation. |
| 7 | The Trust undertook a review of grants awarded using LIBOR funds. Are you able to:   1. share the review report at this stage, or on commission? 2. confirm how information collected has been documented (e.g. in Excel spreadsheet)? 3. confirm the approach taken to the review of grants? i.e. how were organisations contacted, how many were approached and how may organisations responded/did you collect information from? | 1. This information will be provided to the successful tenderer once a contract is in place. 2. The Trust recorded information it collected in the form of a LIBOR Fund Grant management report. A template of this report will be made available to bidders on the Trust’s Tender Opportunities webpage. 3. All grant holders were successfully contacted and provided the information set out in paragraph 2.7 of the Specification. |
| 8 | What proportion of grant holders do you have contact details for, and what contact details are held? | Contact details we hold will be provided to the successful contractor. |
| 9 | Regarding service requirement 3.1(a) – how are you defining ‘communities’? | “communities” in this context means the communities that the grants are seeking to benefit. |
| 10 | Will the successful contractor have access to grant applications?   1. Do these exist for all successful projects? 2. Are these standardised across the different funding streams? | Yes, where these are available.   1. No, not for all grants 2. No |